

MIAMI HIGH SPORTS HALL OF FAME BYLAWS:

The Miami High Sports Hall of Fame is a non-profit entity (MHS SPORTS HALL OF FAME INC.) established to preserve the historic legacy of Miami High and recognize the achievements of its graduates and notable contributors in athletic competition. The graduates and contributors are recognized yearly with the Miami High Sports Hall of Fame ceremony presented each spring at Miami High. Proceeds raised in conjunction with the ceremony will benefit the current boys' and girls' athletic programs at Miami High.

The Miami High Sports Hall of Fame is overseen by a committee (from herein, THE COMMITTEE) consisting of a chairperson, vice-chairperson, treasurer and board members. The committee meets periodically throughout the year and is responsible for reviewing, nominating and voting Miami High graduates and notable contributors as new members into the Miami High Sports Hall of Fame.

Requirements for Hall of Fame consideration:

- 1) A candidate must be a Miami High graduate for a minimum of 10 years.
- 2) The candidate excelled in the field of athletic competition as a student representing Miami High.
- 3) Athletic excellence can be determined by the candidate's recognition in All-City, All-County, All-State and All-American teams; as well as the candidate's achievements in his/her respective team's accomplishments; for example, helping teams win district, regional, state or national championships.
- 4) Accomplishments in the field of athletic competition in the collegiate and professional level are also considered if such accomplishments exceeded the candidate's achievements while a student at Miami High.
- 5) Notable contributions define Miami High coaches or personnel who played influential roles in the school's athletic accomplishments and includes non-Miami High graduates. Moreover, the notable contributor can be amended to graduates who excelled in athletic endeavors beyond the Miami High setting. Recognition of the notable contributors also can be recognized as "Honorary" inductees on a per candidate basis.

Candidates are reviewed through a recommendation from the candidate, relatives or friends of the candidate, as well as committee members. During committee meetings in early fall, the reviewed list is narrowed and moved for nomination. Results of the nominating votes will determine which candidates will earn induction into the Miami High Sports Hall of Fame. The eventual inductees are elected by majority vote of all committee members at a date determined by the committee on a yearly basis but with sufficient time for the committee and incoming class to make the required preparations for the event.

Candidates who are not moved to the nominating phase or fail to gain the majority votes for induction can be re-considered the following year. There is no year limit to review a candidate's qualifications.

Once the candidates have been elected for induction, the committee informs them of the selection via a formal letter. If the candidate accepts the committee's vote, the committee will officially induct the candidate in the following year's Sports Hall of Fame ceremony.

With the selection of a new Hall of Fame class, the committee's responsibility turns to the organizing of the Miami High Sports Hall of Fame ceremony. Organizing the ceremony begins with approving the date of the induction ceremony, which is voted by the committee after confirmation from Miami High administration of date and venue availability.

The organizing process continues with the official announcement of the new Hall of Fame members and date of the induction ceremony in the form of a news release and posting on the Hall of Fame website at www.miamihighsportshalloffame.com. The news release is sent to local and national electronic and print media outlets. The website also is used for updates leading up to the event.

During the organizing process, the committee also is responsible for the design and written material in a program which will be distributed to guests attending the evening of the ceremony. The program also will serve as a vital fund-raising tool. Advertisements purchased in the program will benefit the Miami High athletic program.

The other important fund-raising tool vital to the ceremony's success is attracting guests to the ceremony, which begins with a dinner in the Miami High patio and cafeteria grounds and is followed by the induction ceremony in the school auditorium. Dinner guests can purchase individual tickets or a table of 10. Guests can directly purchase tickets through the Hall of Fame website.

The committee determines prices for the individual tickets and tables with the proceeds also benefitting the existing Miami High athletic programs and school activity groups which supports the athletic programs, such as cheerleaders and the marching band.

Other committee functions include finding the caterer to provide the dinner and setting the itinerary during the induction ceremony. Caterers are selected through a bidding process and the committee will vote on the bid which best fits the ceremony's needs.

A master of ceremonies approved by the committee will oversee the ceremony. The master of ceremonies will introduce each inductee. The inductee will be called on to the stage for his/her acceptance speech. Once the speech is concluded, the inductee will be presented by a committee member with the ceremonial plaque and corresponding gift commemorating the induction.

Every financial transaction related to the ceremony is overseen by the committee treasurer. This also includes the awarding of funds to benefit existing Miami High athletic teams. In order to properly allocate the necessary funds, coaches are required to submit in written form, the reason for the financial assistance. The committee will review all forms submitted by the coaches. A majority vote by the committee per each form will determine fund allocation. The committee will attempt to properly distribute the funds through a fair and equitable process.

Financially assisting the current Miami High athletic programs is done after a review of the ceremony's generated funds. During these post-ceremony meetings, the committee also evaluates every phase of the planning leading to the ceremony as well as all pertinent matters during the ceremony. In an effort to solidify the large and influential Miami High alumni network, the committee uses the post-ceremony phase to mail thank you letters to all the inductees, ceremony sponsors, table purchasers and program advertisers.

Evolving issues may result in the amending of the aforementioned bylaws. Any amendment is done by a majority vote of all committee members.